



QUAKERTOWN COMMUNITY HIGH SCHOOL CONSISTENT CODE OF CONDUCT ENFORCEMENT

- It is an expectation that all staff-members are present in the hallways prior to 1st Period, between periods, and at dismissal. Key “look-for” behaviors, as well as what to do in response to these behaviors, are addressed below.
- In order to hold our students accountable to these expectations, all staff-members must enforce them at all times. For example, if a student arrives to 3rd Period without an ID on or with a hat on, the 3rd Period teacher must be able to assume that 1) the student’s 1st Period teacher addressed the infraction, and 2) the student is choosing to be defiant by ignoring directions in 3rd Period.

BEFORE SCHOOL

<i>“Look-For”</i>	<i>First Step</i>	<i>Additional Steps</i>
Attire Concerns & Hats (see Handbook p. 20)	If the student cannot or will not correct the attire violation, send him/her to the office.	--A teacher detention may be assigned if the student was disrespectful or noncompliant. --Fill out an Administrative Referral for chronic infractions (chronic tardiness will be addressed administratively).
Hats	Tell the student to remove the hat and place in locker.	
ID (on QCHS Lanyard around Neck)	Ask the student to put on their ID, or go to the office to get a temporary ID.	
Headphones	Tell the student to remove the headphones and place in locker.	
Earbuds	Tell the student to put earbuds in pockets or backpack.	
Energy Drinks	Ask the student to discard the drink immediately.	
Tardy to 1 st Period	Send the student to the office to obtain an attendance pass.	

CHANGEOVERS

<i>“Look-For”</i>	<i>First Step</i>	<i>Additional Steps</i>
Attire Concerns, Hats, IDs, Energy Drinks, Headphones, & Earbuds	These concerns should have been addressed prior to 1 st Period. Therefore, address the student to correct the behavior and fill out an Administrative Referral.	Fill out an Administrative Referral for chronic infractions.
Tardy to Class	--Close door at the bell and begin instruction. --Admit the tardy student (do not send to office). --Speak with the student privately and issue a warning.	--Assign a teacher detention for class tardiness. --Fill out an Administrative Referral for chronic infractions.